



Saturday, June 22, 2024

“Summerfest Turns Back Time!”



Contact Information

Committee Chair: Deb Matthews - (207)756-9805 **Committee Members:** Tommy Matthews, Barb Maurais, Bob Maurais, Karen Rumo, Jacob Chouinard, Camille Swander & Tiffany Sinclair

Windham Parks & Recreation Staff: Linda Brooks & Kelsey Crowe - (207)892-1905

For general information about Summerfest, please email info@windhamsummerfest.com.

www.windhamsummerfest.com • www.windhamrecreation.com

We Need Your Help!

Enter a float, vehicle or performance in the parade, have a booth to promote your business, sell food to raise money for a non-profit organization, or show off your craftsmanship and sell your craft at the Craft & Vendor Fair. Be a sponsor or donate an item or in-kind service for the event or volunteer to help the day of the event!

So many ways to be involved, you can do “a little bit of everything!”

Volunteer

Volunteer your services on the day of the event and make some new friends along the way!

Parade Route Attendant • Games Attendant • Relief for Community Organization Food Booths • Set-up • Clean-up

Parade

All businesses, individuals, and community organizations are invited to enter a float or performance in the Parade!

Saturday, June 22nd at 12:00 pm

- Line-up begins at 11:00 am
- Parade route is from Windham Public Works and ending in the Windham School Campus

Wide Variety of Parade Entry Options

- Floats, vehicles, walking units, performance groups, and more are all welcome!
- Please note: a valid driver's license will be required in order to drive a vehicle in the Summerfest Parade

“Best Of” Parade Awards!

- Best Depiction of 2024 Theme: “Summerfest Turns Back Time”
- Best Depiction of Summerfest Theme: “Bringing Unity to the Community”
- Most Creative
- Most Entertaining

Booths

Business Expo

- Promote and market your company's latest products, services, and expertise. **NO SALES ARE PERMITTED**
- Demonstrations and/or activities are encouraged
- Business expo space WITH electricity
- Business expo space WITHOUT electricity

Non-Profit Food Booths

- Raise money for your non-profit organization
- You will be the exclusive vendor of the food item you are selling
- Food booth space WITH electricity
- Food booth space WITHOUT electricity

Community Organization Booths

- Host a game or contest at your community booth to showcase the great work that your organization is doing

Craft & Vendor Fair

- Show off your craftsmanship or promote a unique item while selling your products
- Fee per space plus donation of a raffle item valued at \$25+



Early Bird Registration February 1- May 17 • Fees increase May 18



Windham Summerfest Registration Form

Parade, Volunteer, Business Expo, Non-Profit Food Booth,
Community Organization Booth, Craft & Vendor Fair

Business/Vendor: _____

Contact Name: _____ DOB: _____

Mailing Address, City, State, Zip: _____

Phone: _____ Email Address: _____

I agree to indemnify, hold harmless, and defend any action the Town of Windham, its employees, agents and volunteers from and against all liabilities whatsoever arising out of their participation in Windham Summerfest. I have read and agree to comply with all Summerfest specifications and rules regarding my participation.

Signature: _____ Date: _____

Methods of registration:

- By mail, with checks made payable to: Town of Windham – Summerfest
- Online at www.windhamrecreation.com with a credit card payment (3% convenience fee will apply)
- In person at Windham Parks and Recreation office with credit card (no convenience fee), cash, or check

Early Bird Registration February 1- May 17 • Fees increase May 18
Registrations after June 7 may be accepted if space allows

Parade

Please note: a complete list of Summerfest Parade requirements will be provided to all registered parade participants.

Name of Entrant/Organization: _____ Number of Participants: _____

Type and Size of Entry: Float, walking unit, truck, trailer, etc. (Please be as accurate as possible to ensure that adequate space is provided for staging and during the parade line-up.): _____

Detailed description for the announcer to share with parade audience: _____

Special Requirements/Requests: _____

Volunteer

I wish to volunteer for Summerfest – please have the Volunteer Coordinator contact me!

Business Expo

By 5/17/24

- No Electric: \$95.00
 Electric Needed: \$120.00

After 5/17/24

- No Electric: \$125.00
 Electric Needed: \$150.00

Number of 10 x 10 spaces: _____

Demonstration or activity taking place at your booth: _____

Non-Profit Food Booth

By 5/17/24

- No Electric: \$45.00
 Electric Needed: \$70.00

After 5/17/24

- No Electric: \$75.00
 Electric Needed: \$100.00

Number of 10 x 10 spaces: _____

1st Food Choice: _____ 2nd Food Choice: _____

(Food choices need to be approved to avoid duplicate items)

Community Organization Booth

By 5/17/24

- Windham Resident: Free
 Non-Resident: \$35.00

After 5/17/24

- Windham Resident: \$15.00
 Non-Resident: \$50.00

Number of 10x10 spaces: _____

Demonstration or activity taking place at your booth: _____

Craft & Vendor Fair

By 5/17/24: \$25.00

After 5/17/24: \$40.00

Number of 10 x 10 spaces: _____

Craft or Item to be sold: _____

(Crafter/Vendors need to be approved to avoid duplicate items)

Item to be donated for the raffle (at least \$25 value): _____

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